

Workplace Safety & Prevention Services (WSPS) provides industry-specific health and safety products, training and consulting services to 154,000 businesses and 3.8 million employees in Ontario's agricultural, manufacturing and service sectors. As one of four health and safety associations operating under the Health & Safety Ontario banner, WSPS is a trusted advisor to businesses, large and small, seeking to boost productivity and profitability by reaching zero work-related injuries, illnesses and fatalities.

Experts agree that an integral part of effective governance is having the right people on the board. This means putting together a group of individuals who have the appropriate combination of skills, experience and personal attributes to support Workplace Safety and Prevention Services purpose and contribute together as a highly motivated and productive team.

We are currently recruiting an experienced director to serve as a volunteer on WSPS' competency based Board. A commitment to the promotion of workplace health & safety, and the ability to represent one of the following subsectors is a necessity;

Agriculture & Horticulture	Restaurant & Food Services Retail,
Commercial Industrial Services	Wholesale & Office Television, Film
Durable Goods Production	& Live Performance Tourism &
Food, Pharmaceuticals & Personal Products	Hospitality
Vehicle Industrial Equipment Manufacturing	Vehicle Sales & Service

Choosing to invest with the WSPS Board of Directors whose mandate is to reach across Ontario's prevention system to foster effective stakeholder alliances and serve as health and safety advocates for Ontario workplaces, would present a valuable leadership opportunity for the right volunteer. The role provides companies with a unique opportunity to influence and raise the profile of prevention as a centerpiece for any corporate social responsibility program.

If you fit the profile outlined above, and who would benefit personally and professionally by contributing their experience and expertise to help meet WSPS' mandate, your assistance would be greatly appreciated.

Additional information can be found at <http://wsp.ca/About-Us/Board-of-Directors>

CANDIDACY ACKNOWLEDGEMENT

PLEASE COMPLETE AND RETURN THIS FORM TO:

Michelle McCloskey, 5110 Creebank Road, Suite 300, Mississauga, ON, Canada L4W0A1
Tel: (905) 614-2139 Fax: (905) 614-2139 E-Mail: michelle.mccloskey@wsps.ca

SECTION A – TO BE COMPLETED BY ALL APPLICANTS

In accordance with section 183.1 Ontario Corporations Act, Workplace Safety and Prevention Services (“WSPS”) is recruiting candidates for their Board of Directors.

Please indicate category:

Director Candidate - Farm Sector

Director Candidate - Manufacturing Sector

Director Candidate - Service Sector

Director Candidate - Other

Your Name (in full):			
Residence Address:			
City/Town:		Postal Code:	
Residence Tel:		Residence Fax:	
E-Mail:			

Employer (Registered Name):			
Firm Rate Group/Firm Number:			
Business Address:			
City/Town:		Postal Code:	
Business Tel:		Business Fax:	
Business E-Mail:			

I, the applicant, will take such time away from my duties of employment as are reasonably necessary to attend meetings of the Board of Directors and to carry out such other duties as may be assigned. I also recognize that Board members may become an Officer of the Board and may need additional time to fulfill the requirements of their position.

SIGNATURE _____

DATE _____

Applicant

Please attach your Board Resume or CV and a cover letter expressing your interest in serving on the WSPS Board of Directors or if you wish to fill out complete the attached questionnaire on page 3.

Experience and Career Highlights

Membership of both the Board shall include individuals from both union and non-union workplace parties who have a history of achievement in leadership positions. Please select one of the following:

Union employer
 Union employee

Non-union employer
 Non-union employee

SECTION B – TO BE COMPLETED IF RESUME OR CV HAS NOT BEEN ATTACHED

Leadership Skills and Competencies

The WSPS Board is currently seeking directors with a mix of both strategic and business competencies to support and advance the organization's performance, and achievement of its mission and vision. We are particularly interested in candidates with an over-arching interest and experience in strategic thinking, governance and Board roles dealing in amalgamations.

Attributes

- Candidates should demonstrate the following attributes:
 - integrity and high ethical standards;
 - intellectual capacity for conceptual and strategic thinking;
 - ability to cut through complex issues and ask incisive questions;
 - independent judgment;
 - candour and the willingness to table difficult issues;
 - willingness to act on and be accountable for decisions;
 - the interpersonal skills to work collegially and express views in a way that is both challenging and supportive; and
 - commitment to prepare for and attend meetings.

Competencies

Individuals with expertise and experience in health and safety, finance/accounting, risk management, technology, human resources, law, policy development, corporate governance, and public relations and communications are to be recruited to stand for election to the WSPS Board of Directors. These competencies in addition to representation of our specific diversity (including sector, firm size, geography and demographics) have been reviewed and deemed to be relevant to WSPS' strategic direction and priorities.

In accordance with best practices, all members of the Audit and Finance Committee are to be financially literate and at least one member of the Finance and Audit Committee is to have a background in accounting.

Time Commitment

When travel, reading, meeting prep time, ad-hoc and committee meetings are factored in, a director's total time commitment can be up to triple the time spent in formal board meetings.

This can be the equivalent of **a day and a half per month**.

2016-2017 Board of Directors Meeting

October 4th 2016
December 6th 2016
February 7th 2017
April 4th 2017
June 20th 2017
October 17th 2017
December 5th 2017

Committee Meetings

September 13th/14th 2016
November 8th/9th 2016
January 10th/11th 2017
March 7th/8th 2017
May 9th/10th 2017
September 12th/13th 2017
November 7th/8th 2017

Corporate Governance:

Please highlight prior Board or Board Committee or Association experience? Please highlight your most significant Board learning experience or contribution?

Conflict of Interest:

Please detail any potential conflict of interests you could possibly have.

Skills:

Please highlight any specific skills or experience you can contribute in the following areas;
Health and Safety, Finance/Accounting, Human Resources, Risk Management, or Communications